



SGB Learning and Development Programme October 2017 - March 2018



Business Development / Governance

volunteer management	15 November .. ½
club governance	20 November... F
financial management & planning	16 January F
effective line management	15 February..... F
board - corporate risk & governance	27 March ½ E



Marketing & Communications

sponsorship management	6 December F
creating online videos	23 January F
communications strategy development	13 February F
introduction to photoshop	14 March F



Coaching/Talent

physical literacy coordination & control	16 November.. ^
understanding talent and growth maturation	31 January..... ^



Equality

transgender guidance: supporting transgender participants & athletes in your sport	24 January F
disability inclusion training (staff afternoon)	21 March ½
disability inclusion training (board evening)	21 March ½ E



Duration: F = 6hrs | ½ = 3hrs | ^ = 2hrs info Session | E = Evening



How to book a place: The SGB Learning and Development Programme is open to all staff, board and high level volunteers of sportscotland invested SGBs and SSA members. Please only circulate to those who work directly for your organisation. To book a place, click the course name above and complete your booking through Eventbrite. Should you have any queries, please contact Louise McIntyre on the details below.

sgb-ld@thessa.org.uk | 0131 339 8785

Safeguarding

safeguarding : social media	27 February ½
safeguarding: data protection & legislation	TBC ½

Personal Effectiveness

leading change	8 November F
how to manage successful meetings	28 November ... F
introduction to supervisory management skills	7 December..... F
working assertively	22 February F
having difficult conversations	7 March F

Information Technology

excel level 3 (Aberdeen)	16 October F
excel level 3 (Edinburgh)	7 February F
ICT strategy development and cyber security	22 March ½

GDPR - General Data Protection Regulation

These courses were released in August and the first four are now full, however, we recommend you sign up to the waitlists. There are still spaces on the last course.

a data protection refresher & introduction to GDPR	11 October (pm) ^
a data protection refresher & introduction to GDPR	11 October (eve) ^ E
preparing for the GDPR (int/adv data protection training)	1 November (am) ^
preparing for the GDPR (int/adv data protection training)	1 November (pm) ^
preparing for the GDPR (int/adv data protection training)	1 November (eve) ^ E

