



SGB Learning and Development Programme April - September 2017



Business Development

effective appraisal systems	1 June	F
intro to sportscotland governance framework (eve) ..	19 June	½
writing funding and grant applications	8 August	½
strategy planning	24 August	F
effective performance conversations (feedback)	29 August	½
volunteer management	12 September ..	½
governance: board recruitment and induction (eve)...	18 September ..	½
risk management	19 September ..	F



Marketing & Communications

finding sponsorship	24 May	F
social media: intermediate/advanced	2 June	F
crowdfunding: managing a campaign	14 June	½
business writing skills	10 August	F
sgb brand development	22 August	F



Information Technology

outlook level 2	8 June	F
excel level 2	5 September ..	F



Safeguarding

safeguarding: PVG – an overview	31 May	½ +
safeguarding: in safe hands 2	15 June	½
safeguarding: difficult conversations with children/adults...	21 June	½

Personal Effectiveness

thinking creatively	16 May	F
introduction to mediation	7 June	F
project perfection & mind mapping	29 June	½
having difficult conversations	7 September ...	F
influencing & negotiating skills	28 September ..	F
developing leadership skills	29 September ..	F

Equality

equality impact assessments	18 May	F
equality action plans	7 June	½
equality training for staff	13 September ..	½
equality training for ceo and board (eve)	13 September ..	½
strategic leadership and equality	14 September ..	F

Duration: F = 6hrs | ½ + = 4hrs | ½ = 3hrs | eve = evening

How to book a place: The SGB Learning and Development Programme is open to all staff, board and high level volunteers of sportscotland invested SGBs and SSA members. Please only circulate to those who work directly for your organisation. To book a place, click the course name above and complete your booking through Eventbrite. Should you have any queries, please contact Louise McIntyre on the details below.

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